## **Dear Members**

Greetings from Association of Diabetes Educators, Singapore (ADES).

On behalf of ADES committee board, we would like to thank you for your support and recognition to diabetes nurse educators in your institutions.

This is an invite for an annual Accreditation & Certification program.

Here are the eligibility requirements:

## 1. Certification

- Hold a current Practicing Certificate with Singapore Nursing Board (SNB).
- Completed at least <u>320 hours</u> of core curriculum on **diabetes training**. These hours can be achieved through:
- Courses (including Specialist Diploma in Nursing Diabetes Nurse Educator) or HMDP Overseas
   Diabetes Training)
- Diabetes-related conferences, seminars, formal lectures and/or self-directed learning hours (max 15 hours/ year) on SNB CPE print-out)
- Diabetes-related research/evidence-based projects (10 hours per project for Principal Investigator/Leader; 5 hours per project for Co-investigator/member)
- Community work hours (max 15 hours/ year) on diabetes counseling/education with supporting documents from the organizer.
- Completed at least <u>1,200 hours</u> of diabetes-related patient education and counseling.
- A completed log book at submission verified by the supervisor is compulsory.
- Obtain a pass in a multiple choice question (MCQ) examination.

## 2. Re-certification

- Applicants must have an active annual membership renewal in the last 5 years with ADES
- CDE certification is valid for 5 years
- Failure to recertify within year of expiry will require new application for Certification (See Eligibility requirements for Certification above) and not eligible for re-certification. e.g. Certification/ Re-certification in 2015, next re-certification is due in 2020)
- Hold a current Practicing Certificate with Singapore Nursing Board (SNB).
- Completed at least <u>100 hours</u> of core curriculum on diabetes training.
   These hours can be achieved through:
  - Courses (including Specialist Diploma in Nursing (Diabetes Nurse Educator) or HMDP
     Overseas Diabetes Training)
  - Diabetes-related conferences, seminars, formal lectures and/or self-directed learning hours (max 15 hours/year) on SNB CPE print-out)
  - Diabetes-related research/evidence-based projects (10 hours per project for Principal Investigator/Leader; 5 hours per project for Co-investigator/member)
  - Community work hours (max 15 hours/ year) on diabetes counseling/education with supporting documents from the organizer.
- Completed at least <u>500 hours</u> of diabetes-related patient education and counseling.
- A completed log book at submission verified by the supervisor is compulsory.
- No MCQ examination.

You can also visit our website to download the necessary documents for the above requirements and forms: <a href="www.ades.org.sg">www.ades.org.sg</a>

Interested applicants will need to postal mail (normal postage) the following by 14/5/16 (closing date):

- Registration form
- Training Logbook
- A copy of Practising Certificate (SNB)
- Cheque payment.

Best Wishes
Lim Suan Tee (SNC / APN)
Authilakshmy Manikam (NM, CDE)
On behalf of ADES & EMSS (Endocrine Metabolic Society Singapore)